Adv.No. –HAL/T&D/1614/2022-23/089   **Date: 22nd July 2022**

Engagement of ITI Trade Apprentices in Hindustan Aeronautics Limited, Nasik

Under the Apprentices Act, 1961

Applications are invited from Citizens of India for undergoing Apprenticeship Training at Hindustan Aeronautics limited, Nasik Division in the year2022-23 for a period of one year as an Apprentice Trainee as per the details given below:

S No	Trade Name	No of Seats	Qualification Prescribed
1	Fitter	186	Passed ITI in the trade of Fitter
2	Turner	28	Passed ITI in the trade of Turner
3	Machinist	26	Passed ITI in the trade of Machinist
4	Carpenter	4	Passed ITI in the trade of Carpenter
5	Machinist (Grinder)	10	Passed ITI in the trade of Machinist (Grinder)
6	Electrician	66	Passed ITI in the trade of Electrician
7	Draughtsman (Mechanical)	6	Passed ITI in the trade of Draughtsman (Mechanical)
8	Electronics mechanic	8	Passed ITI in the trade of Electronic Mechanic
9	Painter (General)	7	Passed ITI in the trade of Painter (General)
10	Sheet metal worker	4	Passed ITI in the trade of Sheet Metal Worker
11	Mechanic (Motor Vehicle)	4	Passed ITI in the trade of Mechanic(Motor Vehicle)
12	Computer Operator and Programming Assistant (COPA)	88	Passed ITI in the trade of PASAA/COPA
13	Welder (Gas & Electric)	8	Passed ITI in the trade of Welder(Gas & Electric)
14	Stenographer (English)	6	Passed ITI in the trade of Stenographer (English)
15	Refrigeration and Air-conditioning mechanic	4	Passed ITI in the trade of RAC Mechanic
	TOTAL	455	

Eligibility for EX-ITI Trade Apprentice:
The candidate must be ITI passed from the respective trades and their institute must be recognized by NCVT/SCVT.

Stipend
Stipend will be as per the Apprentices Act 1961 and shall be paid monthly.

Reservations
The reservation for engagement of Apprentices will be admissible as per the Apprenticeship Act 1961 and as follows :

Category	Reservation Quota
SC	10%
ST	9%
OBC	27%
PWD	4%
EWS	10%

Note:

1) PWD –Persons with Disability. The percentage of disability should not be less than 40%

EWS (Economically Weaker Section) Reservations:

The benefit of reservation under EWS can be availed upon production of a valid 'Income and Asset Certificate' issued by a Competent Authority. The valid income and Asset Certificate issued by any one of the following authorities in the prescribed format shall ONLY be accepted as proof of candidate's claim as belonging to EWS:

I.   District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / 1st Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / extra Assistant Commissioner
II. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
III. Revenue Officer not below the rank of Tehsildar and
IV. Sub-Divisional Officer or the area where the candidate and / or his family normally resides.

Note: The appointment in EWS category is provisional and is subject to the 'Income and Asset Certificate' being verified through proper channels and if the verification reveals that the claim to belong to EWS is fake / false the training will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake / false certificate.

How to Apply

Interested and eligible candidates who meet the notified criteria should follow the following procedure.

STEP 1 (Form No.1): Register on apprenticeship portal 'www.apprenticeshipindia.gov.in' Registration on this portal is a must for further application i.e. STEP 2.

(Details for Registration on apprenticeship portal are provided in Annexure 1)

STEP 2: Apply in the HAL Nasik application form *(Google form)*
- Click on the link given below to open the application form
  "https://docs.google.com/forms/d/e/1FAIpQLSdxzgWRNLScIz1NAg_zj-CMdiof8QCj5491LaDOd1Ag2k4xAg/viewform?usp=sf_link"
- Enter the correct and required information in the application form and submit it.
- Please verify that a submission message is seen on your screen
  "Your response has been registered Thank You!". This ensures submission process completed.

Step 3: Attend Physical Document verification at HAL Nasik as per schedule which will be provided in email communication to the applied candidates. Tentative schedule is 3rd/4th week of August 2022.

Important Dates:

Application to Apprentice training begins:	22nd July 2022
Last date for accepting applications:	10th August 2022
Tentative Schedule for Document verification:	16th to 31st August 2022
Tentative date for display of shortlists:	2nd Week of September

Important Instructions:

1. Before applying, the candidate should satisfy themselves regarding eligibility criteria. The candidate should also ensure that the particulars furnished by him/her in the application form are correct in all respect. In case any discrepancy is detected during the engagement process/ apprenticeship training or if found, he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will be cancelled/terminated at any stage.

2. Candidates who have passed the qualifying examination and possessing Original/Provisional certificate are only eligible.

3. HAL-Nasik reserves right to alter the allocation of quota for trades any time and during the process of engagement.

4. Candidates have to enter his/her NAME as it appears in SSC Certificate.

5. Candidate are requested to enter a valid details viz. email id, mobile number, Aadhaar number, Date of Birth, Category, Council and Trade details in the apprenticeship portal portal. HAL-Nasik shall not be responsible for any application being rejected or candidate not shortlisted due to incorrect data.

6. Candidates who have passed Apprenticeship under Centre of Excellence (COE) scheme NEED NOT APPLY.

7. The apprenticeship portal 'www.apprenticeshipindia.gov.in' is operated by DGT, Government of India. For enquiries regarding the issues related with web portal, the candidates are requested to contact help line numbers mentioned in the portal. Correspondence with respect to functionality of portal will not be entertained by HAL-Nasik.

8. After short-listing candidate should be in a position to join HAL-Nasik for apprenticeship training on the prescribed date of joining for the period of one year. If the candidate does not report latest by scheduled date, it is assumed that he/she is not interested in the apprenticeship and his/her candidature will be forfeited.

9. After completion of the training, the apprenticeship will be terminated and there will be no obligation on HAL-Nasik to offer any employment to the apprentice on completion of period of Apprenticeship training in HAL-Nasik.

10. Candidate those who have undergone Apprenticeship Training or who are undergoing similar apprenticeship training/ or registered for Apprentice training in the respective discipline under the Apprentice Act elsewhere are NOT ELIGIBLE.

11. All Original certificates / documents should be produced at the time of joining for apprenticeship training.

12. Canvassing in any form will be treated as disqualification.

13. HAL reserves the right to cancel the advertisement and /or the selection process there under. Decision of HAL Management regarding the selection will be final. Further HAL Management

reserves the full right to fill up or otherwise any or all the notified posts depending on the availability of the candidate in any trade/discipline and also to fill up the vacancies if any.

14. Shortlisted candidates are to fulfill medical standards before they can begin the training. A medical fitness certificate from Civil Surgeon will be pre-requsite to join as apprentice trainees.

15. The candidate has to make his/her own arrangement for accommodation & travelling for the engagement process/during Apprenticeship Training Period.

16. Candidates are advised to check their emails regularly and visit   'www.hal-india.co.in' for updates on the apprentice engagement process.

Annexure 1

Registration on apprenticeship portal www.apprenticeshipindia.gov.in

   I.   Go to www.apprenticeshipindia.gov.in and click on 'Register'

  II.   Click on 'Candidate registration 'and enter all required details i.e. Name, Father Name, Mother Name, Gender, DOB, Mobile no., email-id etc. The website will ask for a profile password. Password is important for future transaction on the portal.

 III.   Registration will be successful after the message 'Registered successfully', but it still needs to be activated. Activation link will be received on your registered email. Click on activation link. Please activate immediately as the link has validity for a limited period.

 IV.   After successful activation of profile, login again with your username and profile password and complete your profile by filling all relevant data and scan and upload documents as required.

  V.   Qualification details :

      A. Academic Qualification :Select SSC (10thonly)

      Enter maximum marks & obtained marks in SSC certificate

      Upload Scan copy of SSC board certificate in JPG/PDF/DOCX/DOC up to 200 KB with minimum size of 10KB & dimension that are at least 15 cm X 15 cm(566* 566 pixel)

      Note: SSC board certificate must be properly scan & clearly visible.

      B. Technical Qualification (Select ITI only)

- Name of ITI/ITC: Enter full name of ITI/ITC
- Trade / course : Select the ITI trade
- Trade start date & end date (dd/mm/yy)
- Enter maximum & obtained marks in ITI all semester

      Upload Scan copy of ITI all semester mark sheet ,(If ITI all semester mark sheet is not available ,scan each semester mark sheet) in JPG/PDF/DOCX/DOC up to 200 KB with minimum size of 10KB & dimension that are at least 15 cm X 15 cm (566* 566 pixel)

      Note: ITI all semester mark sheet must be properly scan & clearly visible.

  VI.   Trade Preference (at least one trade preference select based on respective trade)

 VII.   Upload passport photo & Signature: Upload JPG/JPEG/GIF/PNG up to 200 KB with minimum size of 10 KB dimension that are at least 3.5 cm * 4.5 cm , 132 * 170 pixels

VIII.   Date of Birth Document: Upload Scan copy of SSC board certificate or School Leaving certificate (any one of this) in JPG/PDF/DOCX/DOC up to 200 KB with minimum size of 10KB & dimension that are at least 15 cm * 15 cm (566* 566 pixel)

      Note: Copy of SSC board certificate, School Leaving certificate&ITI all semester mark sheet must be properly scan & clearly visible.

 IX.   Declaration: Click on '*Agree'* & Submit, a successful registration message will appear and the candidate will be assigned a registration number starting with "A". The information will be emailed to the candidate's registered email ID. The registration number starting with 'A' is required for applying in **Step 2** (i.e .In Google form).

Important Points before Apply for Establishment i.e. Establishment Search

1. Candidate's profile should be 100% complete
2. Aadhar number must be successfully verified.
3. Bank details should be filled correctly – Savings Account should be in the name of applicant (Jan-dhanaccount, joint account etc. are not be acceptable)
4. SSC board certificate and ITI all semester mark sheet(s) and other relevant documents should be properly scan &clearly visible.

Establishment Search

Go to www.apprenticeshipindia.gov.in and Log in your profile & click on 'Search for Establishment '

Search for Establishment   ->   Establishment Search
          Enter following details for Establishment Search
Establishment Name ->   HAL, Nasik.
Region ->   RDSDE Mumbai
State ->   Maharashtra
Dist. ->   Nasik
Then click on | search | button

Establishment name will be appear, Click on Establishment Name.
Establishment details come along with trade vacancy details, Click on 'Apply' against your trade

Click on | Apply | button

You get the message 'Applied successfully'.